



ASSOCIATION MONTESSORI INTERNATIONAL / USA
206 N. WASHINGTON ST., SUITE 330 | ALEXANDRIA, VA 22314
703-746-9919 | MONTESSORI@AMIUSA.ORG | WWW.AMIUSA.ORG

Dear Applicant,

I am reaching out today because either you have requested information about AMI Consultant Training or because someone has recommended you as an AMI Consultant. In this email, please find details regarding the 2020 primary and elementary AMI Consultant Training Course. This course will take place June 12 – 16, 2020 at Arbor Montessori School in Decatur, GA.

The prerequisites for becoming a consultant are listed below:

- AMI Diploma at the appropriate level (0-3, 3-6 or 6-12)
- Current AMI Membership
- Bachelor's Degree
- Minimum 6 years teaching, with at least 3 consecutive years in one class aligned with AMI standards
- A successful AMI classroom consultation visit
- Attendance at one AMI refresher course in the last 4 years + Relevant professional development sponsored by AMI affiliates; such as: AMI refresher course, assistants' course, NAMTA workshops, or training center offerings.

Please find the informational sheet and course application form here. We ask that you submit the completed application form, your resume, written statement of purpose, personal essay, two reference forms, and the \$50 application fee to the AMI/USA office by **Friday, January 31st, 2020**. The course fee is **\$1,200**, and payment details can be found on the information sheet.

I look forward to adding you to our list of AMI consultants in the near future.

Sincerely,

Debby Riordan
Executive Director



Founded in 1929 by Dr. Maria Montessori



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AMI/USA Consultant Training Course

Primary and Elementary

General Information

Course sessions will be anchored to AMI’s strong pedagogical foundation, focusing on current training models and the consultation process itself, including observation, consulting with teachers and administrators and completing written reports. The primary and elementary consultant training course will be led by AMI Trainers and Consultants on June 12 – 16, 2020 and will take place at the Arbor Montessori School in Decatur, GA located at: 2998 Lavista Rd. Decatur, GA 30033. Following completion of the course, participants will complete written assignments and participate in two apprentice visits during the 2020-21 academic year.

Prerequisites*

AMI Primary Consultant	AMI Elementary Consultant
<ul style="list-style-type: none"> • <i>Current AMI Membership</i> • <i>Bachelor’s degree</i> • <i>AMI primary diploma</i> • <i>A minimum of six years teaching experience at the primary level, with at least 3 consecutive years in the same classroom and aligned with the AMI standards</i> • <i>A successful AMI classroom consultation visit</i> • <i>Attendance at one AMI refresher course in the last 4 years + Relevant professional development sponsored by AMI affiliates; such as: assistants’ course, NAMTA workshops, or training center offerings</i> 	<ul style="list-style-type: none"> • <i>Current AMI Membership</i> • <i>Bachelor’s degree</i> • <i>AMI elementary diploma</i> • <i>A minimum of six years teaching experience, with three consecutive years in the same classroom and aligned with the AMI standards. Can be either 6 -9, 9-12 or 6-12 classrooms</i> • <i>A successful AMI classroom consultation visit</i> • <i>Attendance at one AMI refresher course in the last 4 years + Relevant professional development sponsored by AMI affiliates; such as: assistants’ course, NAMTA workshops, or training center offerings</i>

**Trainers and those in training of trainers are eligible to waive certain requirements.*



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Requirements

- Writing skills: logical, clear and concise, attention to correct spelling and grammar;
- Ability to relate one-on-one with adults and in a group;
- Commitment to AMI principles and a sound understanding of the pedagogy;
- Professionalism; and
- Public Speaking skills: Consultants are often requested to provide parent evenings and staff workshops.

Application Process

After determining that you meet the minimum requirements listed above, please request an application and reference packet. Completed applications are due to the AMI/USA office by **January 31, 2020**.

Your completed application should include:

1. Application Form
2. Resume or CV
3. A written statement of purpose--Why do you want to become an AMI consultant and what value would you bring to this program?
4. An essay about yourself and your work in the classroom; e.g.: How many children are in your class? Are there any co-teaching or specialist classes? Are you able to protect all work cycles?, Were you able to implement Dr. Montessori's vision in your teaching? How do/did you respond to any challenges to implementation of your training?
5. Two Reference Forms: one from your current or most recent AMI employer and one from a trainer from your training course.
6. At least one of your consultation reports from observations done by an AMI certified consultant in the last six years. If a consultation hasn't been done in that time, then the expense of having an AMI consultation of your classroom is borne by the applicant unless it falls within a school's regular consultation visit.
7. \$50 Application Fee (non-refundable)

Please note: the Consultation Committee may request additional documentation or a personal interview. Also, please be advised that space is limited.



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Course Fees/Expenses

- \$50 application fee: non-refundable fee applied to tuition upon acceptance
- \$1200 tuition fee

PAYMENT TERMS AND DUE DATES:

- \$50 application fee Required with the application form by **Friday, January 31, 2020**
- **Acceptance Notification** **Notified by Friday, February 28, 2020**
- \$200 deposit Due by **Friday, March 20, 2020**
- \$950 balance Due by **Friday, April 24, 2020**

**Deposits will be refunded should there be insufficient interest in the course, otherwise deposits are non-refundable.*

- All transportation, lodging and meals associated with the seminars
- All interview and classroom observation expenses in connection with application process
- All apprentice visits made in conjunction with an experienced consultant

Additional Notes

- *All people actively involved in the Training of Trainers Program are eligible and encouraged to apply.*
- *Completion of each sequential phase is required for advancement to the next phase. In atypical situations, exceptions may be made at the discretion of the Consultation Committee.*
- *Applications received after the deadline will be considered on a case by case basis.*

Contact Information

Completed application form, resume, written statement of purpose, personal essay, two reference forms, and application fee for **\$50** are due by **Friday, January 31, 2020** by email to: Lynne Breitenstein-Aliberti, director of affiliation and consultation: lynne@amiusa.org or by mail to: AMI/USA • 206 N. Washington St., Suite 330, Alexandria, VA 22314. For any questions, please call Lynne at: 571-302-5284.



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AMI/USA Consultant Training Course 2020 Application

Personal Information

Name _____ Daytime phone # (_____) _____

Street address _____ Fax# (_____) _____

City _____ State _____ Zip _____ e-mail address _____

Country of citizenship _____ If not a U.S. citizen, are you a U.S. resident? yes no

AMI membership # _____

Education/Training

A to I: AMI diploma# _____ Training center _____ Year of graduation _____

Primary: AMI diploma# _____ Training center _____ Year of graduation _____

Elementary: AMI diploma# _____ Training center _____ Year of graduation _____

University/college name _____ Dates attended _____

Major field(s) of study _____ Degree(s) granted _____

University/college name _____ Dates attended _____

Major field(s) of study _____ Degree(s) granted _____

AMI Refresher Courses: 2020 2019 2018 2017 2016 2015 2014 2013

Additional Professional development in the past 4 years: _____

Experience

Name of present employer _____ Dates (from/to) _____

Address _____ Phone # (_____) _____

Summary of Montessori teaching experience

- *A to I:* # of years _____
- *Primary:* # of years _____
- *Elementary:* # of years 6-9 _____ # of years 9-12 _____ # of years 6-12 _____

Completed application, and application fee of \$50 are due by Friday, January 31st, 2020.

Send to AMI/USA • by email: lynne@amiusa.org
by mail: 206 N. Washington St., Suite 330, Alexandria, VA 22314

checks made out to AMI/USA

AMI Consultant Training Course

2020 Reference Form

Personal Information

Referrer Name _____ Organization/Position _____

E-mail address _____ Daytime phone # (____) _____

Name of Candidate _____

How long have you known the candidate, and in what capacity? _____

May we contact you with further questions? _____

Qualities of Good Consulting

1. Please describe how the candidate demonstrates professionalism, thoughtfulness, and good judgment.

2. Please describe the candidate's strengths and weaknesses in communicating and working with others.

3. Please describe the candidate's understanding of and commitment to AMI and Montessori education.

Skills of Good Consulting

On a scale of 1 to 10 (1 being poor, 10 being excellent), please rank each of the following characteristics:

Communication Skills--Verbal _____ Explanation? _____

Communication Skills--Written _____ Explanation? _____

Initiative/Self-Direction _____ Explanation? _____

Understanding of Montessori Theory and Practice _____ Explanation? _____

Professionalism/Work Ethic _____ Explanation? _____

Please indicate your overall evaluation of this candidate as a successful consultant:

__ Highly Recommend __ Recommend __ Recommend with Reservations __ Do Not Recommend

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